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# **Union Construction Workers' Compensation Program**

## **TO-DO LIST FOR ENROLLING CONTRACTORS**

**(Updated January 2009)**

### **REQUIRED ENROLLMENT MATERIALS INCLUDE:**

- “A Guide for Union Employees” brochures. Order more from our office when needed.

The Program includes an Exclusive Provider Organization (EPO) as the sole source of treatment for your injured workers. For the EPO to be effective, you must inform and direct your injured employees to an EPO clinic whenever possible.

### **WHAT MUST BE DONE NOW?**

**1) Provide a Brochure and Notice to all employees who are members of participating unions:**

- Upon enrollment, and by including in new-hire kits;
- And annually, at any time convenient, such as a Safety Day or employee meeting.
- Note: The Brochure provides a blank perforated wallet-size card that can be presented at an EPO clinic to expedite scheduling. If possible, fill in the pertinent information prior to an injury.

**2) Look over the list of doctors and clinics in the EPO as found in our Web site, [www.ucwcp.com/healthcare.asp](http://www.ucwcp.com/healthcare.asp) and decide whether you want to recommend certain clinics to your employees. This may be included as a part of pre-job planning.**

**3) Distribute supplemental handouts.** We encourage handing out or posting two additional documents in this packet to your union employees: “What does a union member lose when receiving workers’ compensation?” and a flowchart comparing the dispute resolution systems of the UCWCP and the State of Minnesota. A sample letter for your use in distributing all the Program’s informational handouts is provided with these materials.

**4) Memorize this brief description of how the UCWCP benefits your employees:**

“The Program is a fringe benefit with contractor and union trustees that has fixed the major problems with the workers’ compensation system. Union members who are injured will receive medical treatment and monetary benefits faster and with less hassle. If there is a dispute about any portion of the benefits, the Program usually gets the dispute resolved in a few days without the need for either side to hire attorneys. Either the contractor or the injured employee has the right to call the Program’s Dispute Facilitator for help. Just call the number on the blue brochure.”

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